

# Local Runway Safety Action Team (LRSAT) Guidance

FAA Order 7050.1A, Chapter 4, 2. b. **Plan Concurrence.**

The Regional Runway Safety Program Office will obtain concurrence from team members having action items as a result of a regional meeting, and **Terminal Services or their designee will obtain concurrence from team members having action items as a result of a local meeting. An absence of a response within the requested timeframe (typically 30 days) will be considered concurrence.**

Team members are required to coordinate acceptance of actions with their parent organizations. If a team member nonconcur with an action item after the formal RSAT meeting, the non-concurrence and the justification for it shall be documented in the RSAP.

## Post-LRSAT Meeting Check-list III

FAA Order 7050.1A, Chapter 4, 2.c **Review.**

RSAPs resulting from local RSATs must be forwarded to the RRSPM. The RRSPM reviews and approves all RSAPs (from both regional and local RSATs) to ensure they meet the requirements of this order and associated standard operating procedures. This will normally be accomplished within 67 days of the meeting. Approval of the local RSAP by the RRSPM signifies that the RSAP meets the requirements contained in this order, and not necessarily agreement with the specific actions contained in the plan. The RRSPM may choose to provide feedback on action items, as appropriate, as part of the approval process. **Local RSAPs should be forwarded to the RRSPM by the ATCT manager within 45 days of the RSAP meeting.**

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### Runway Safety Action Plan (RSAP)

- Email / mail **draft** RSAP to RSAT meeting members (recommended within 14 days to meet timeline requirements) of RSAT meeting indicating response due within 30 days.

*Opportunity to add a thank you message*

Date sent: \_\_\_\_\_

Draft replies (30 days) due date \_\_\_\_\_

- Email **final** RSAP to RRSPM within 45 days of LRSAT meeting (required) for review and approval.  
Date sent: \_\_\_\_\_

- Upon receipt of RRSPM approval, Email / mail final RSAP to RSAT meeting members.  
Date sent: \_\_\_\_\_

### Remarks-

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